



Dear Artist:

Congratulations on being selected to participate in Art in the Burbs 2024! We look forward to working with you on a fun and successful show in November.

SHOW DATES & HOURS: Sat, Nov 9th & Sun, Nov 10th - 10am-5pm both days

LOCATION: [Tigard High School, 9000 SW Durham Rd, Tigard 97223](#)

ARTIST CHECK-IN & SET-UP

- Artist check-in and set-up will take place on Friday, November 8th, beginning at 11am.*
- Times are assigned and staggered to help avoid congestion during check-in, unloading, and booth set-up.
- Your assigned time will be communicated to you via email approximately one month before the show. Please let your Category Lead know if you have time restrictions for check-in and set-up.

***Check-in and set-up start time is subject to change based on availability of the show space.**

BOOTH FEES: Booth fees are due **September 16th**. Please refer to the email cover letter for your assigned booth size and fee, along with payment options and instructions.

CANCELLATION: Should you need to cancel your place in Art in the Burbs, please contact your Category Lead as soon as possible. **There are no booth fee refunds after Oct 7th.**

INFORMATION ABOUT THE SHOW: A comprehensive email with details about the show weekend will be sent to all artists approximately one month prior to the event. It is strongly recommended that artists read through our [Artist FAQs](#) and [Show Information](#) documents to help answer any questions and familiarize themselves with the show.

COMMISSION: 20% of each artist's sales is retained to benefit The Foundation for Tigard Tualatin Schools' (FTTS') [Art in the Burbs Grant Program](#). Artists will be given a donation form to take home with them for tax purposes.

ARTIST CHECKS: **Your check will be MAILED to you within 2 weeks FOLLOWING the show.**

ARTIST IMAGES: We will use our discretion to use one or more of the photos you submitted with your application for use on our [Website](#), [Facebook](#), and [Instagram](#) to promote the show.

Our website will be updated to reflect accepted artists for the 2024 show in September. We will also be featuring each artist on our social media pages in the weeks leading up to the show.

Thank you for supporting art education in our schools!

Kari Vandergriff, Co-Chair - Artist Operations

operations@artintheburbs.org - 503-516-7249

Kathy Mier

Alternative Mediums:
altart@artintheburbs.org

Exterior & Wood:
exteriorandwood@artintheburbs.org

Lynne Fergusson

Ceramics & Glass:
clayandglass@artintheburbs.org

Textiles:
textiles@artintheburbs.org

Mariah Dunaway

Hanging Art, Cards & Journals:
hangingart@artintheburbs.org

Jewelry:
jewelry@artintheburbs.org